



**Exemplar**  
Global

Certification Requirements  
Petroleum & Natural Gas Products &  
Services Auditor  
(ISO 29001:2020)

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## Introduction

This guide has been developed to help you to become certified with Exemplar Global and provides the information necessary to achieve Exemplar Global personnel certification.

**Please read this entire guide before applying for certification.**

The qualification-based Petroleum and Natural Gas Products & Services auditor certification program has been developed by Exemplar Global to provide international recognition for auditors who conduct quality management system audits of product and service supply organizations to the petroleum, petrochemical and natural gas industries based on the ISO 29001:2020 standard.

### How to get started

Apply online at Exemplar Global's [website](#) by creating an account under the Login button in the upper right-hand corner of the screen. Once your account is set up, click on the Apply for Certification button to begin the process.

All application information must be provided in English unless otherwise agreed with Exemplar Global. Where translations of documents are provided, these must be independently verified for accuracy. Should you have any questions regarding what is required for the personnel certification requirements, contact Exemplar Global at [info@exemplarglobal.org](mailto:info@exemplarglobal.org).

## Initial Certification Requirements

Auditor Grade	Requirements
<b>Training</b>	Successful completion of an Exemplar Global-certified TPECS course consisting of the OG and AU competency units <b>OR</b> completion of an Exemplar Global Recognized Training Provider Petroleum, Petrochemical and Natural Gas Products & Services auditor course.
<b>Education</b>	College/university degree or high school plus trade/technical school training.
<b>Work Experience</b>	Four years' relevant work experience, which may include work for a provider of products or services intended for use in the petroleum, petrochemical, or natural gas industries. Work experience qualification shall not be satisfied by experience solely in auditing services. Clear evidence of work experiences includes engineering, inspection, manufacturing, assembly, oilfield services/equipment, servicing, or other activities, may satisfy this requirement.
<b>Audit Experience</b>	At least four (4) full system audits covering quality; environmental; occupational health and safety; or petroleum, petrochemical, and natural gas management systems, and twenty (20) audit days in the five (5) years prior to certification. Up to four (4) of the twenty (20) audit days can include offsite activities such as audit preparation and audit closure.
<b>Personal Attributes Assessment</b>	Work Style Assessment for Auditors

Lead Auditor Grade	Requirements
<b>Training</b>	Successful completion of an Exemplar Global-certified TPECS course consisting of the OG, AU, and TL (lead auditors) competency units <b>OR</b> completion of an Exemplar Global Recognized Training Provider Petroleum and Natural Gas Products & Services auditor or lead auditor course.
<b>Education</b>	Same as auditor grade above.
<b>Work Experience</b>	Same as auditor grade above.
<b>Audit Experience</b>	Same as auditor grade above, <b>PLUS:</b> An additional sixteen (16) audit days, totaling thirty-six (36) audit days, must be completed. The candidate must complete at least three (3) full system audits as an Audit Team Leader. Up to four (4) of these sixteen (16) audit days can include offsite audit preparation and audit closure activities.
<b>Personal Attributes Assessment</b>	Work Style Assessment for Lead Auditors

## Recertification Requirements

Recertification shall be required every three (3) years. To maintain certification, all certified Petroleum and Natural Gas Products & Services auditors are required to demonstrate continuing conformity with the current certification requirements for the certification awarded.

<b>Code of Conduct</b>	Auditors must adhere to the Exemplar Global Code of Conduct and reaffirm their commitment upon recertification.
<b>Continuing Professional Development</b>	Auditors must provide evidence of continuing professional development. This evidence may include completion of at least two (2) full system audits during the prior certification period <b>OR</b> evidence of completion of at least twenty-four (24) hours of training such as webinars, classroom training, training facilitator/trainer, published technical papers/articles or attending professional conferences related to quality, risk, environmental, or occupational health, and safety management.
<b>Work Style Assessment</b>	Auditors must complete either the Work Style Assessment or Work Style Assessment for Lead Auditors, depending upon their grade upon recertification.

## Certification Fees

A certification fee is required for any new certification application. There is no fee for renewing certification. For some personnel certification programs, other fees related to the required examinations, assessments, and skill examinations may apply.

Certification fees are paid monthly or annually by credit or debit card only. Certificates will expire one year from the date of the issuance of certification. However, certification can and will be suspended or withdrawn if you fail to make payments, do not maintain required continuous professional development, do not meet assessment requirements, or violate our code of conduct.

Customers can pay up to one year in advance. Payments are to be made in U.S. dollars except for in Australia, where payments are to be made in Australian dollars.

**All fees are non-refundable and subject to change.**

## Questions?

If you have any remaining questions regarding personnel certification, we recommend that you check the Frequently Asked Questions (FAQs) section of the Exemplar Global website before contacting us. Email your questions to [info@exemplarglobal.org](mailto:info@exemplarglobal.org) or use our live chat function, which is located in the lower right-hand corner of the Exemplar Global [website](#).