

Submitting an Expansion Application

Qualification-based Management System Programs

Certified professionals may apply to expand their qualification-based certification at any time at a cost or on recertification for free. An expansion is when you choose to upgrade your certification to a higher grade or to add scope/s to your certification.

Applicants are required to provide evidence of the requirements for the grade and/or scope sought, as defined in the certification requirements.

Expand from Associate Auditor	Auditor	Principal Auditor	Lead Auditor	Master Auditor
Designed For	Auditors who audit as a member of an audit team and/or as a sole auditor.	Auditors who audit as a sole auditor.	Auditors who lead audits and audit teams.	Experienced auditors with at least 12 years of lead auditor experience.
Training			Exemplar Global Lead Auditor training	Exemplar Global Lead Auditor training
Work Experience	Four years of full-time work experience, plus two years of industry experience.	Four years of full-time work experience, plus two years of industry experience.	Four years of full-time work experience, plus two years of industry experience.	Twelve years of full-time work experience, plus 12 years of industry experience.
Audit Experience	Two complete audits and 10 audit days	Four complete audits and 20 days	Seven complete management system audits and 35 audit days, including three complete audits and 15 days as Lead Auditor leading a team of at least one other person.	Same as Lead Auditor plus 12 years or more of continuous certification as a Lead Auditor.

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Expand from Auditor	Principal Auditor	Lead Auditor	Master Auditor
Designed For	Auditors who audit as a sole auditor.	Auditors who lead audits and audit teams.	Experienced auditors with at least 12 years of lead auditor experience.
Training		Exemplar Global Lead Auditor Training	Exemplar Global Lead Auditor Training
Work Experience			Twelve years of full-time work experience, plus 12 years of industry experience.
Audit Experience	Four complete audits and 20 days	Seven complete management system audits and 35 audit days, including three complete audits and 15 days as Lead Auditor leading a team of at least one other person.	Same as Lead Auditor plus 12 years or more of continuous certification as a Lead Auditor.

Expand from Principal Auditor	Lead Auditor	Master Auditor
Designed For	Auditors who lead audits and audit teams.	Experienced auditors with at least 12 years of lead auditor experience.
Training	Exemplar Global Lead Auditor Training	Exemplar Global Lead Auditor Training
Work Experience		Twelve years of full-time work experience, plus 12 years of industry experience.
Audit Experience	Seven complete management system audits and 35 audit days, including three complete audits and 15 days as Lead Auditor leading a team of at least one other person.	Same as Lead Auditor plus 12 years or more of continuous certification as a Lead Auditor.

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Expand from Lead Auditor	Master Auditor
Designed For	Experienced auditors with at least 12 years of lead auditor experience.
Training	
Work Experience	Twelve years of full-time work experience, plus 12 years of industry experience.
Audit Experience	Twelve years or more of continuous certification as a Lead Auditor.

Please refer to individual certification requirements for details on scopes.

Resources

Download the Exemplar Global [Code of Conduct](#)

Download the Exemplar Global [Audit Log](#)

Download the Exemplar Global [Personnel Certification guide](#)