

Competency-Based Certification Requirements

Skill Examiners

ISO 17024 requires Exemplar Global to ensure that each candidate demonstrates defined skill competencies as part of the certification, surveillance, and recertification processes. The most effective method of assessing skill competencies is to observe the candidate performing the required tasks, which is called a skill examination. The specific competencies are to be assessed by a skill examiner, who is certified by Exemplar Global as competent to conduct the skill examination.

Exemplar Global seeks personnel with the appropriate competencies to undertake skill examinations for candidates in all personnel certification schemes across the world. Exemplar Global certified skill examiners are considered as sub-contractors of Exemplar Global. Refer to the personnel certification guide for more information.

Grade	Designed For	Pre-requisite	Training	Competence to assess	Personal Attributes
Skill Examiner	Personnel with the appropriate competencies to undertake skill examinations for candidates	<p>Applicants must hold current Lead Auditor certification with Exemplar Global in the scheme covering the scope sought.</p> <p>For Exemplar Global certification schemes that do not award Lead Auditor grade, other auditor certification grades will be acceptable in accordance with the requirements specified for each scheme.</p>	Exemplar Global SE assessment	<p>Exemplar Global AS assessment</p> <p>Or</p> <p>Certificate IV Workplace Training and Assessment</p>	Auditor Work Style Assessment

Scopes of certification

1. Quality Management Systems	2. Environmental Management Systems	3. Occupational Health and Safety Management Systems	4. Food Safety Management Systems
Lead Quality Management Systems Auditor	Lead Environmental Management Systems Auditor	Lead Occupational Health and Safety Management Systems Auditor	Lead Food Safety Management Systems Auditor
5-8. National Food Safety levels 1-4 (NFSA)	9. Business Continuity	10. Bus Operation Accreditation System (BOAS)	11. Water Quality Management Systems
NFSA Level 4 Auditor	Lead Business Continuity Management Systems Auditor	Bus Operator Accreditation System (BOAS) Auditor	Lead Water Quality Management Systems Auditor

This is a "controlled" document on day of printing only. Refer to the BMS online for current documents.

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13. Heavy Vehicle Accreditation (HVA)	14. Information Security Management Systems	16. APIQ Audit	18. WA HVA Accreditation (WA HVA)
Heavy Vehicle Accreditation Auditor	Lead Information Security Management Systems Auditor	APIQ Auditor	WA HVA Principal Auditor

Conflict of Interest

Any actual or potential conflict of interest must be declared and referred to an Exemplar Global examiner prior to conducting the examination. Exemplar Global will decide and advise on conflict of interest prior to the skill examination. Refer to the Exemplar Global [impartiality and conflict of interest](#) guidelines for further information.

Skill Examination reports

- Download the Exemplar Global [Code of Conduct](#)
- Download the Exemplar Global [Management Systems Skill Examination report](#)
- Download the Exemplar Global [Heavy Vehicle Skill Examination report](#)
- Download the Exemplar Global [BOAS Skill Examination report](#)
- Download the Exemplar Global [National Food Safety \(NFSA\) Skill Examination report](#)
- Download the Exemplar Global [WQMS Skill Examination report](#)
- Download the Exemplar Global [Australian Pork Industry Quality Assurance \(APIQ\) Skill Examination report](#)

General Personnel Certification guide

Download the Exemplar Global [Personnel Certification guide](#)